

Circulation list

- Party leaders – CR/JB/PS/AG/SP
- Lead councillor – PS/JS
- Members of O&S monitoring group – TBC
- Members of EAB 5 September 2019
- Corporate management team – JW/POC/POD/CWM/TC
- Officers in project – JBS/CC/KH/DO/FG/VW

G Live procurement

What is the most and least important?

The following are **automatic requirements** as they underpin the successful operation and are back of house (i.e. not directly visible to the customer):-

- Safe operation of the venue
- Suitable back of house operating structure (i.e. transparent business plan, management structure, staff training programme etc.)
- Asset management arrangements (replacement plan and pre-planned maintenance programme)

Please rate the following items in order of importance (1 to 8)

Most important = 1 least important = 8	Ranking
a) Catering provision and hospitality offer	
b) Diverse programme focussed on quality, appealing to a wide range of age groups and interests <ul style="list-style-type: none">• Regional attraction• Enhanced Council & town reputation	
c) Community access to use the venue at a discount	
d) Financial arrangements <ul style="list-style-type: none">- Reduced subsidy / Management fee / Surplus share arrangements• Contribution to night time economy• Commercial access to the venue (conferencing / local business / school events etc.)	
e) Customer Service, Ticketing and Marketing arrangements including box office, web site, social media etc. (accessible for all)	
f) Environmental impact of operation	
g) Keeping the facility clean, well presented (inside and out), all assets functional & well maintained. Acting as a "good neighbour"	
h) Creative learning programme / outreach work to schools etc.	

Please indicate below your preference:-

1. What % of the commercial cost should a community organisation pay? – (Level of discount will affect council subsidy and the potential quality of the programme)

Other	50%	60%	70%	80%	90%	100%

State percentage in "Other" if different from the above – 100% equals no community discount.

Please indicate on the above sliding scale

What would be your one wish for inclusion in the new contract?